

Southwest Michigan Library cooperative – Council Meeting Minutes

10 August 2017 @ Eau Claire District Library

PRESENT: Masin (Maud Preston), Weessies (Lawrence Memorial), Knezic (Berrien Springs), Matacio (Andrews Univ.), Sisson (Sodus), Wieber (KPL), Gnoss (Ransom), Kapture (Portage), Greenacre (Three Rivers), Wunderlich (Van Buren), Kersey (Three Oaks), Nofsinger (Marcellus), Wiggins (Cass), France (South Haven), Crotser-Toy (Watervliet), Weston (Dowagiac), Evans (Bridgeman), Daniels (Hartford), Deery (Allegan), Erlandson (Allegan), Boisvenue-Fox (Lincoln Township), Dodd (Willard); Hayes (Galesburg); Sheridan (Vicksburg)

GUESTS: Claire Membiela, (Library of Michigan); Peter Wuerl (Playaway Launchpad)

Meeting called to order at 2:00 p.m. by Helena Hayes

The current vacancy of SMLC President requires an appointment of a Pro Tempore President. Motion made to appoint Helena Hayes to the President Pro Tempore position by Masin, second by Weessies. Motion carried.

APPROVAL OF AGENDA: Suggestion made by the membership to include an update on the Michigan Library Association insurance initiative. Masin moved to approve the agenda with that addition; Sheridan second. Motion carried.

PUBLIC COMMENTS: Michelle Boisvenue-Fox stated the Lincoln Township Library is going to provide CPR and related training; group discounts are available. Helena Hayes will send out a group message to the membership for anyone interested in participating.

APPROVAL OF MINUTES: Motion by Greenacre, support by Deery to approve the April 13, 2017 minutes; one spelling correction was requested (“Masi” to be corrected to “Masin”). Motion passed with the correction.

GUEST PRESENTATIONS:

- Claire Membiela Library Law Consultant with the Library of Michigan (LoM), shared her professional background, the background of the position she now holds and the functions, duties and limitations of her role.
 - She cannot provide legal advice;
 - Claire functions as a reference librarian who specializes in library law;
 - She can research issues, give opinions and suggestions for library personnel.
 - A sampling of the diversity of issues covered was shared; the membership was encouraged to find an online collection of the issues and questions she has thus far researched, through the LoM website.
 - She and the other members of the LoM staff are willing to visit other locations to share information about what they offer.

- Peter Wuerl, representative of Playaway Launchpad, at the invitation of SMLC through Andrea Estelle of Otsego.
 - Launchpad is a preloaded tablet housed in sturdy protective casing
 - About 10 apps are loaded on each tablet
 - Are available for children, teens and adults
 - Each tablet is content themed (STEAM, STEM, and language development are some examples)
 - Software is not updated; new apps require a new Launchpad
 - Group pricing to be determined by level of interest
 - Interested libraries should contact Andrea

FINANCIAL REPORT:

- Copies of the report were distributed. Director Mohny reported the State Aid check has arrived and been deposited.

DIRECTOR'S REPORT:

- Director Mohny described the budget creation and approval process. The board will vote on the budget at the October meeting.
 - Director Mohny proposes SMLC pays for the entire RIDES bill; MCLS determines the number of times per week for RIDES deliveries per location.
 - SMLC member services are evaluated yearly.
 - The Director's proposed budget for the coming year: \$250,000.
 - The budget will be sent out to the membership.
- Some members have requested a September meeting to replace the August meeting; changes can be proposed at the October board meeting.
- One more board member is needed.
 - Board members are not appointed but serve by rotation according to the class size of their library.
- The Directors' meeting will be held in Paw Paw on September 14 at 2:00; no speaker is planned.
- The next Council meeting will be held October 12 at the Van Buren District Library, Decatur.
 - Meeting places and dates determined in October for the coming year
 - President Pro-Tempore asked if the membership would like a more centralized meeting place, given the distances involved for some members.

COMMITTEE REPORTS:

- Evans provided a brief Overdrive report
 - Best-sellers are in great demand; membership may want to consider increasing this portion of our account. A notice on the list-serv will be out soon with more information.
- Kapture reported on Grants status
 - Nine libraries have not yet turned in their requests. All others have been passed to Jennifer and then on to the accountant.
 - An email is forwarded to the library when the request is sent on to Jennifer, to the appreciation of the membership.

- President Pro-Tempore Hayes gave an update on the Michigan Library Association insurance plan.
 - The committee met on Monday
 - Hoping to get the request for proposal or quote by the end of this month
 - Census surveys have gone out to libraries currently signed on, requesting basic information on employee participation and level of existing coverage
 - Currently have 230 individuals sign on; a few more small libraries are needed
 - Changing the agent of record is not set in stone, and can be changed back if wanted.
 - The committee hopes to have feedback by mid-end of September, to be available at MLA
 - Sign-ups for official transfer of services to take place in December.

NEW BUSINESS:

- No new business, however introductions of all attendees were made.

Meeting adjourned 3:08 p.m.

Respectfully submitted,

Sharon Crotser-Toy, Acting Secretary