

Southwest Michigan Library Cooperative
Board Meeting Minutes
August 9, 2018
3:00 pm at Maud Preston Palenske Memorial Library

1. Call to Order

Meeting was called to order at 3:47 by President Gordon.

2. Roll Call by Secretary

Barbara Gordon- President, Buchanan District Library
Gretchen Evans- Vice President, Bridgman Public Library
Dan Hutchins- Treasurer, Van Buren District Library
Michael Cockrell- Kalamazoo Public Library
Stevyn Compoe- Niles District Library
Matt Weston- Dowagiac District Library
John Mohney- SMLC Director/Paw Paw District Library

Guest: Ralph Weessies- Lawrence Memorial Public Library

Absent: Helena Hayes- Secretary, Galesburg-Charleston Memorial District Library

Absent: Ann Greene- Eau Claire District Library

3. Approval of Agenda

The following additions were made to the agenda: 1) Add approval of February 8, 2018, April 12, 2018 and May 29, 2018 Minutes; 2) Add Board Nominations to New Business. A motion was made by G. Evans to accept the revised agenda, second D. Hutchins. Passed.

4. Public Comments

Ralph Weessies stated he has compiled results of the Directors Evaluation with him.

5. Approval of Minutes

G. Evans made a motion to accept the February 8, 2018, April 12, 2018 and May 29, 2018 minutes with the following revision to the April, 12, 2018 minutes, strike the word "resignation" and replace with "termination." Second D. Hutchins. Passed.

An additional motion made by D. Hutchins to strike the statement "as he has been made aware of issues in the past but has not made any effort to address the issues." Second M. Weston. Passed.

6. President's Report

President Gordon had nothing to report at this time.

7. Treasurer's Report

Treasurer Hutchins went over the current financial state of the co-op. He stated that the budget ending 9/30/18 is in great shape. Motion to accept the financial report and approve bills provisionally paid through August 9, 2018 made by M. Weston. Second M. Cockrell. Passed.

8. Director's Report

Director Mohney did not have anything additional to report at this time.

9. Communications

Nothing to discuss at this time.

10. Unfinished Business

- a. Budget Proposal- Director Mohney reported that state aid income is expected to come in at \$278,776 for the 2018-2019 budget year, it was suggested to keep the proposed budget amount for state aid at this time (\$255,000) in case things change. It was proposed during the council meeting by Hutchins that the co-op could renew Swank Movie Licenses for all co-op member libraries. The idea of renewing movie licenses had a lot of support during the council meeting. It was proposed to budget \$27,150 for the renewal as this will balance the budget and should cover the cost of renewal. A motion to accept the proposed budget with the

amendment of adding a line item for Swank movie licenses in the amount of \$27,150 was made by S. Compo. Second M. Weston. Passed.

- b. Director Contract- The Director's contract was discussed, President Gordon presented the contract that was written by the attorney. Motion made by D. Hutchins second M. Cockrell to approve the contract as written. Passed. Director Mohny is due for a follow-up evaluation in September. Should the board decide to offer the contract to Mohny, it would be offered after that evaluation. The evaluation will be sent as a survey with questions based on the Director's Job Description to board members in September. Survey will be sent by President Gordon.

11. New Business

Discussion was held regarding nominating new board members before the October 2018 meeting. President Gordon volunteered to call libraries who are next in line to see who is available and willing to serve.

12. Adjournment

Meeting was adjourned by President Gordon at 4:17 pm.

Minutes Taken by Faith Wolbers, Coloma Public Library