

Southwest Michigan Library Cooperative
Board Meeting Minutes
February 14th, 2019
2:00 pm at Portage District Library

1. Call to Order

Meeting was called to order by
President Greene.

Stephanie Daniels, Hartford Public
Library
Teresa Stannard, Parchment Community
Library

2. Roll Call by Secretary

Ann Greene, President, Eau Claire
District Library
Ryan Deery, Allegan District Library
John Mohney, Coop Director
Dan Hutchins, Treasurer, Van Buren
District Library
Faith Wolbers, Coloma Public Library
Kristina Knezic, Berrien Springs
Community Library
Matthew Weston, Dowagiac District
Library

Absent:

Stevyn Compoe, Vice President, Niles
District Library

Guests:

Jessica Enget, Lincoln Township Library
Lawrence Kapture, Portage District
Library
Leah Dodd, Willard Library
Christine Klien, Portage District Library
Josh Gabrielse, Siegfried Crandall

3. Approval of Agenda:

Motion to approve made by R. Deery; second M. Weston. Passed.

4. Public Comments:

none

5. Auditor's Report:

Josh Gabrielse, of Siegfried Crandall PC, presented the financials and highlights of the 2017-18 audit. Net position was not exactly the same as the Coop's records but close. D. Hutchins noted that the auditor's fee was about a third less than the fee for a library with a budget 10x larger. Auditor agreed to talk to the Principal at his firm about possibly lowering the fee. Motion to accept the 2017-18 audit made by D. Hutchins; second S. Daniels. Passed.

6. Approval of Minutes:

Motion to approve made by R. Deery; second M. Weston. Passed.

7. President's Report:

President Greene discussed current job description and compensation of Director, and there was a discussion about the hiring process and timeline. D. Hutchins suggested continuing the

discussion at the next meeting in April; there was general agreement that specifics of the position would be discussed via group email. Director Mohny is leaving the position in December and will write up a tentative schedule for the following year. R. Deery suggested forming a small group to review resumes.

8. Treasurer's Report:

Treasurer Hutchins presented the Coop financials through February 8th, noting that half of total annual State Aid has been received. Expenses of note included annual audit and monthly accounting fees. Motion to approve expenses made by A. Greene; second K. Knezic. Passed.

9. Director's Report:

There will be a Director's meeting at Paw Paw DL on March 14th at 2pm, and a Council & Board meeting at Paw Paw on April 11th (moved from Allegan DL). Lunch will be at 1 pm, followed by the Council meeting at 2 pm and Board meeting at 3 pm. Guest speakers will be Liz Breed, from the Library of Michigan, and Theresa Runyan, of MCLS.

The Director asked the Board for an opinion on offering workshops from Mother Goose on the Loose, as well as lapsit workshops. There was a general discussion followed by a recommendation by D. Hutchins and S. Daniels that it be given to the new director to research.

The Director reminded everyone to apply for the two \$1,000 Coop grants offered each year to member libraries. General guidelines are on the Coop website, and the deadline to apply is the end of August.

10. Communications:

Nothing to discuss at this time.

11. Unfinished Business:

none

12. New Business:

None

13. Adjournment:

Meeting was adjourned by President Greene at 2:29 pm.

Minutes taken by Matthew Weston, Dowagiac District Library