

Southwest Michigan Library Cooperative  
Council Meeting Minutes  
October 10, 2019  
2:00 pm at Otsego District Public Library

### **Present**

Allegan – Ryan Deery	New Buffalo – Julie Grynowich
Augusta – Anne Rapp	Otsego – Andrea Estelle
Battle Creek – Leah Dodd	Otsego – Diane DeVries
Berrien Springs – Kristina Knezic	Parchment – Teresa Stannard
Cass District – Barbara Gordon	Paw Paw – Gretchen Evans
Climax – William Lewis	Plainwell – Joe Gross
Coloma – Mary Harrison	Richland – Karen McConnell
Comstock – Rachael Wiegmann	SMLC – John Mohney
Eau Claire – Ann Greene	St. Joseph – Stephanie Masin
Hartford – Stephanie Daniels	Three Rivers – Bobbi Schoon
Kalamazoo – Ryan Wieber	Van Buren District – Dan Hutchins
Martin – Alicia Kershaw	Watervliet – Sharon Crotser-Toy

### **Guests**

Michael Mok (Friends of Michigan Libraries and Dave Cushing (Paw Paw District Library)

### **Call to Order & Introductions**

Meeting called to order by President Greene at 2:05 pm.

### **Approval of Agenda**

President Greene asked that **6.a. (President's Report, New Director)** be tabled to the Board meeting, and that her report on attending the ARSL conference in Vermont be added to **6. President's Report**, and that electing Board officers be added to **10. New Business**.

- Motion to approve the agenda as amended made by Knezic with support from Deery. Passed.

### **Public Comments**

There were no public comments

### **Approval of August 13 Minutes**

- Motion to approve made by Daniels with support from Gross. Passed.

### **Guest Presentation**

Michael Mok from the Friends of Michigan Libraries discussed the many ways FOML can help local Friends groups. The Trustee Alliance is also a part of FOML and offers assistance to library boards in planning, problem solving, and millage proposals. FOML grants merit awards to member Friends groups each year. For more information, go to **foml.org**.

### **President's Report**

President Greene shared highlights from the ARSL Conference in Burlington, Vermont, which she attended September 4-7. She recommended the conference highly. She also noted that she was able to attend thanks to a professional development grant from the Library of Michigan.

### **Financial Report:**

Treasurer Hutchins reported \$31,201.08 in vouchers of income as of September 30, which is the end of

our fiscal year. In October, vouchers total \$22,443.00, which are grants to member libraries and movie licensing fees. At the conclusion of FY 2018-2019, SMLC added \$37,713.37 to the budget.

### Director's Report

#### a. 2019-2020 Grants

Director Mohney stated that all eligible libraries applied for and were awarded \$2000 each in grants in the 2018-2019 fiscal year just ended. The application window for 2019-2020 grants is now open. Libraries should note that SMLC grants will not pay invoices directly but are provided as reimbursement only. Grant applications and receipts should be sent to Lawrence Kapture at [LKapture@portagelibrary.info](mailto:LKapture@portagelibrary.info) no later than August 30, 2020.

#### Grants include:

- **\$1,000** is for **Professional Development**. This includes, but is not limited to conferences, workshops, and meetings.
- **\$1,000** is for **Collection Development**. This includes, but is not limited to any materials purchased for public use.
- **\$1,000** is for **Technology**. This includes, but is not limited to any technology upgrades to a library. i.e. Computers, network upgrades, \and so on.

#### b. SMLC Directors meeting

The next Director's meeting is **November 14, 2:00** at Paw Paw District Library. Jim Flury from TLN will talk about the Michigan Activity Pass (MAP), and Joe Jonaitis will talk about the 2020 Census.

#### c. Next Council Meeting

**April 9, 2020 at 2:00 pm**, following a 1:00 pm lunch, at a library that is yet to be determined. The Board meeting will follow the Council meeting at 3:00 pm.

#### d. Circulation workshop

There will not be a Circulation Workshop this year. Kevin King (Kalamazoo) has offered to coordinate it next year, if there is interest.

#### e. Movie Licenses

Public Performance Site Licenses from Swank for 10/1/2019 – 9/30/2020 were distributed. Libraries who did not pick up their licenses at this meeting should contact Andrea Estelle at the Otsego District Public Library.

### Communications

There were no communications

### Old Business

#### a. OverDrive Steering Committee

The OverDrive Steering Committee meeting will be held at the Benton Harbor Library on **Thursday, November 7, at 1:30 pm**. All libraries should send their OverDrive representative to this meeting.

**Note: The 2019-2020 OverDrive Invoice** is now available. Each library should log in to the OverDrive website and print the invoice.

b. **Other Committee Reports**

There were no other committee reports.

**New Business**

a. **Elect new Board officers**

The slate of nominees:

Ann Greene, President

Stephanie Masin, Vice President

Teresa Stannard, Secretary

Lawrence Kapture, Treasurer

- The nominees were elected on a motion by Wieber with support from Hutchins.

b. **Michigan Library Association Report**

Wieber reported the following 2020 state funding information from MLA:

**State Aid to Libraries** in 2020 remains the same as 2019: \$12,067,700.

**Library of Michigan Operations** will increase \$58,600, to \$4,958,800.

**LSTA** funding will increase \$1,200, to \$5,612,600.

**Michigan eLibrary** funding will increase \$3,800 to \$1,761,700.

Wieber noted that there are 3 open positions on the MLA Board.

**Adjournment**

Meeting was adjourned by President Greene at 2:46 pm.

*Minutes taken by Teresa Stannard, Parchment Community Library*